

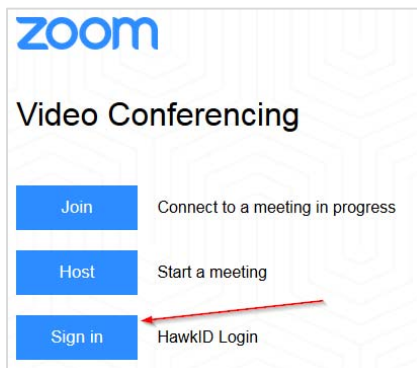
How To Join a Zoom Meeting with Required Authentication

Zoom hosts can require participants to authenticate with their HawkID and password for the Zoom meetings they schedule.

University Zoom License versus Free Zoom Account

In past meetings, you may have used a free Zoom account using your University email address (or a personal email address). If you try to authenticate for a meeting and have a free account, this can cause issues with your campus Zoom meetings and logins going forward.

Even if you have attended a Zoom meeting before, make sure you have been to <https://uiowa.zoom.us/> and used **Sign In**. This automatically creates your University Zoom account.

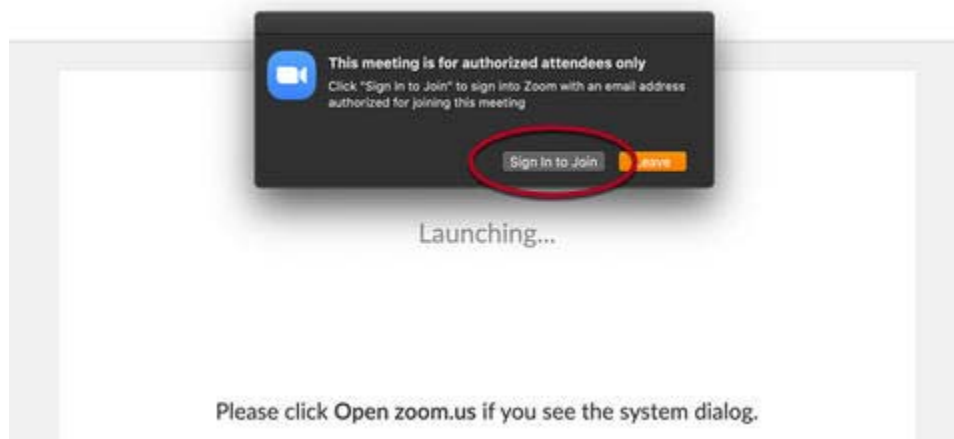


If you are not sure whether you have done this before, log out of whatever you usually use with Zoom (in your browser, or the Zoom desktop application, or a Zoom mobile app), and log in at <https://uiowa.zoom.us/> at some point prior to the day of the meeting that requires authentication.

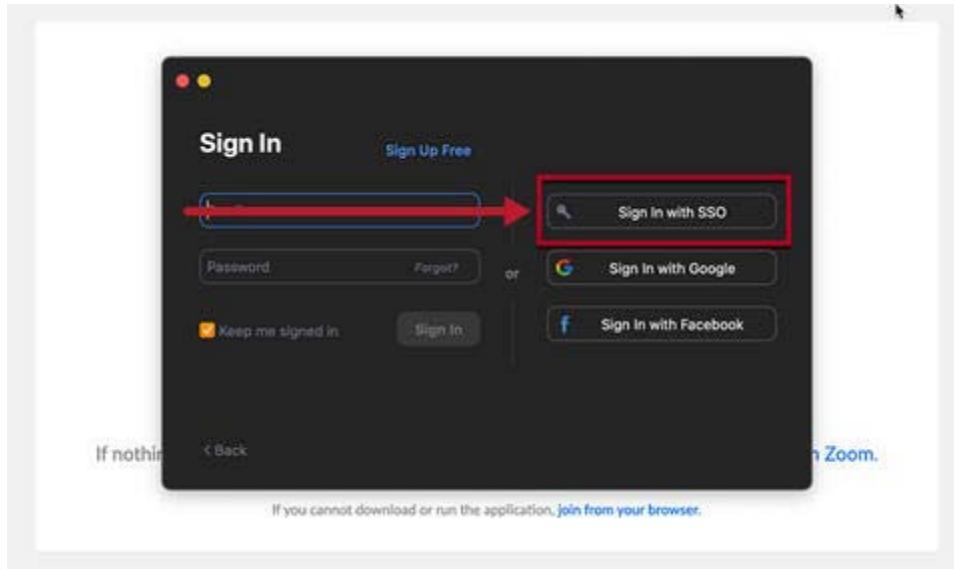
Authentication Process

Once you have logged in to your University Zoom account, follow these steps to enter a meeting where authentication is required:

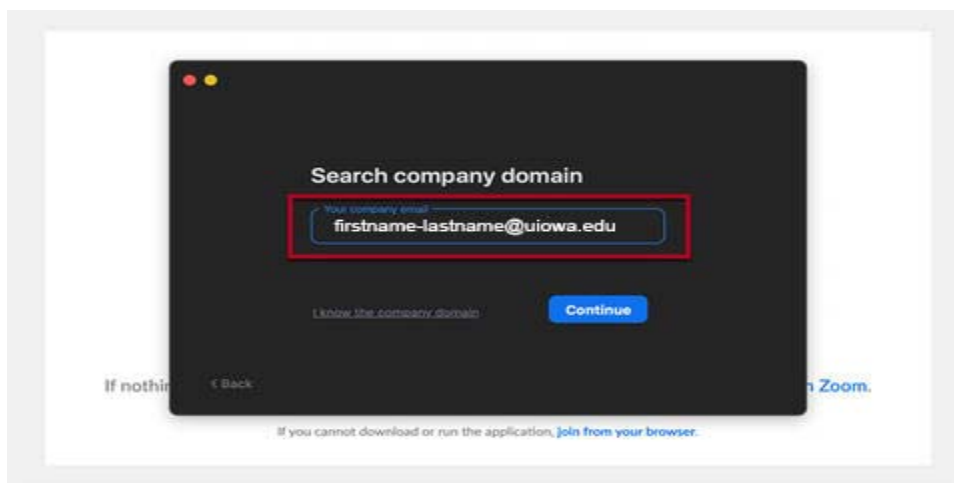
1. Click the link to the meeting or click the **Join** button, depending on how your meeting invitation was delivered.
2. You will get an authorization pop-up. Choose **Sign in to Join**.



3. In the next box that appears, choose **Sign in with SSO**. Using the email or other options will create complications with your University meetings.



4. When you are asked for your "Company Email," enter your **uiowa.edu** address, then click **Continue**.



5. You will then be brought to the University's HawkID login page. Use your HawkID and password. After logging in you will be brought straight into your Zoom meeting.